



**NITOL MOTORS LTD**  
**(SERVICE & PARTS)**  
 100 TONGI INDUSTRIAL AREA, GAZIPUR  
 INFORMATION TECHNOLOGY

**INSPECTION REPORT**

(For Hardware / Network support)

**Requisition for**

Date

Name

I.D. No:

Company Name

Division

Facing Problem

Inspector Name  
(From IT Dept)

I.D. No :

**Problem Area**

01

02

03

**Required Items to solve the problem:**

01

02

03



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 Signature of the Inspector

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 Head of The Department

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 IT Advisor / CTO

Action Taken

Date



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 Signature of Inspector

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 Signature of Employee